

**PETITION FOR EXCEEDING TIME FRAME**

\_\_\_\_\_  
**NAME** (Last, First, MI)

\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
**SOCIAL SECURITY #**

I am requesting Financial Aid for: [ ] Fall [ ] Spring [ ] Summer Year: \_\_\_\_\_

According to Satisfactory Academic Progress guidelines, you are suspended. You may appeal by completing and returning this form, along with a "Restricted Course List (RCL)", program check sheets, and academic transcripts, to the Financial Aid Office. Incomplete forms will be rejected. It is only upon approval of this petition that Financial Aid funds will be released. **Written notification of the Committee decision will be mailed to you within approximately 15 business days.**

**PLEASE CHECK THE REASON YOU ARE FILING THIS PETITION** (You must attach "Restricted Course List (RCL)," program check sheets, and academic transcripts):

[ ] **Attempted 150% of the coursework required for my program but have not completed the program.**

Why have you not earned your degree or certificate (explain in detail)?

[ ] **Received a bachelor's degree.** Why are you seeking a new degree (explain in detail)?

[ ] **Changing the current RCL I have on file** (attach a new RCL). What is the reason for revision or change to your current RCL?

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

**THIS SECTION - OFFICE USE ONLY**

Date \_\_\_\_\_ Committee initials \_\_\_\_\_ Effect: Fall/ \_\_\_\_\_ Spring/ \_\_\_\_\_ Sum/ \_\_\_\_\_  
Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ #Cr. attempt \_\_\_\_\_ #Cr. earned \_\_\_\_\_ GPA \_\_\_\_\_ SAP code \_\_\_\_\_

**Approved with** [ ] \_\_\_\_\_  
**Stipulations:** [ ] \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your signature below acknowledges that you have READ & UNDERSTAND the restrictions within these documents.

Acknowledgement \_\_\_\_\_ Date: \_\_\_\_\_