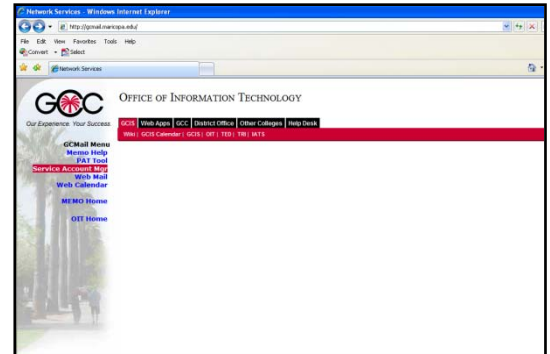


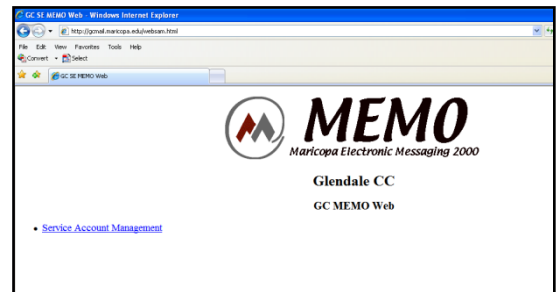
First, point your browser to the following address:

<http://gcmail.maricopa.edu>

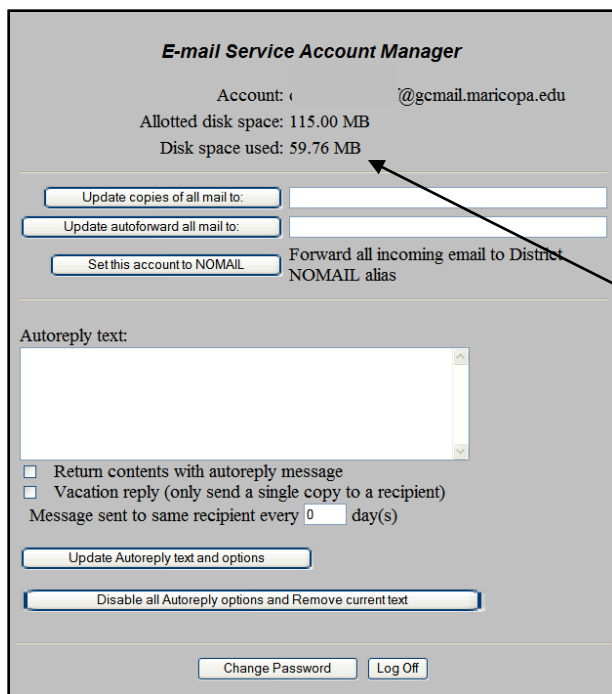
When the page labeled Office of Information Technology page opens, select the **Service Account Mgr** menu item.



Next, select the **Service Account Manager** link on the MEMO webpage.



Login using your **MEMO** username and password.



The top portion of the E-mail Service Account Manger page shows the **Allotted Disk Space** and the **Disk Space Used** for your MEMO account