

ENG 101 HONORS: First Year Composition

FALL 2009

HONORS Section 12882: August 27 – December 18 TR 10-11:15 a.m. HT2-149

**** We only meet in HT2-149 on Thursdays. [Tuesday class meetings](#) are the online component.****

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I. COURSE DESCRIPTION

This course emphasizes rhetoric and composition with a focus on expository writing and understanding writing as a process.

While grammar skills are an integral part of the course, grammar is not taught in this course.

Prerequisites: ASSET score of 51-54 or written permission of Honors Program Coordinator.

II. COURSE GOALS

Upon completion of this course, you should be able to:

1. Analyze specific rhetorical contexts, including circumstance, purpose, topic, audience, and writer, as well as the writing's ethical, political, and cultural implications. (I, III)
2. Organize writing to support a central idea through unity, coherence, and logical development appropriate to a specific writing context. (II, IV)
3. Use appropriate conventions in writing, including consistent voice, tone, diction, grammar, and mechanics. (I, IV)
4. Summarize, paraphrase, and quote from sources to maintain academic integrity and to develop and support one's own ideas. (III, IV)
5. Use feedback obtained through peer review, instructor comments, and/or other sources to revise writing. (II)
6. Assess one's own writing strengths and identify strategies for improvement through instructor conference, portfolio review, written evaluation, and/or other methods. (II, III)
7. Generate, format, and edit writing using appropriate technologies. (II, IV)

III. COURSE MATERIALS

- Kirszner, Laurie G., and Stephen R. Mandell. Patterns for College Writing: A Rhetorical Reader and Guide. 11th ed. New York: Bedford/St. Martin's, 2010.
- Maimon, Elaine P., Janice H. Peritz, and Kathleen Blake Yancey. A Writer's Resource: A Handbook for Writing and Research. 2nd ed. New York: McGraw Hill, 2007.
- Because a majority of the course work is done on a computer, students must have reliable Internet access, be comfortable using a computer, have keyboarding skills, and some experience using Internet Explorer, email, and word processing. Most students prefer to work at home using their own computer; however, students may use the computers in the High Tech Centers. Review the online English student's guide to learn more about how to get started and what will be expected

of you in the online portion of our class:
http://www.gc.maricopa.edu/English/online_students/index.htm

- Every student, upon registration, is assigned an email account and has access to other computing services at GCC. Be sure that you will have regular access to email before class begins. Please visit the GCC student helpdesk to become familiar with online tutorials and resources that are available to assist you:
<http://www.gccaz.edu/CurrentStudents/StudentSupport/HelpDesk.htm>

IV. COURSE REQUIREMENTS AND PROCEDURES

Satisfactory completion of this course REQUIRES the following:

A. Attendance

The learning process is an interactive process that often involves not only the instructor's lecture but the questions and answers that arise from the people who make-up the class. Thus, attendance will be taken **every** class. If you enter the classroom after the class begins or if you leave the class before we have concluded, you will be marked as missing ½ of a class. If you are asked to leave class for inappropriate behavior (i.e., not being prepared for class, being disruptive, using computers for gaming or email, etc.), you will be marked absent for the day.

Due to the hybrid nature of the course, students who accumulate more than TWO classroom absences (except official absences as listed in the student handbook) will be dropped from the course. **Dropped students will not be reinstated.**

If you wish to be withdrawn from the class, you should present a withdrawal slip to your instructor. **DO NOT JUST STOP COMING TO CLASS!!** Submitting a completed withdrawal form to your instructor is the only guaranteed way of officially withdrawing from the class. Students who do not withdraw themselves by the student-initiated deadline will be given the grades they earn.

Time Requirements: A hybrid course combines face-to-face classroom instruction with computer-based learning. In a Tuesday/Thursday classes, students and the instructor meet in the classroom one hour and 15 minutes a week. The remaining hours of classroom work is completed online, both independently and in cooperation with classmates. Additionally, each student is expected to complete homework requiring approximately six hours per week. The total time commitment each week is approximately nine hours (one hour + in a class meeting and eight hours + in online work and/or homework).

Students will be required to attend at least one of the Honors Forum Lecture Series presentations this semester: September 16 at 7:00 PM at the Phoenix College Bulpitt Auditorium or October 21 at 7:00 PM in the GCC Student Union. These lectures are free and open to the public. If a student is unable to attend one of these lectures, he/she must contact the instructor before October 21 for an alternate assignment.

B. Assignments

Students must read and study the text **PRIOR** to coming to class. Prior exposure to the material will increase the knowledge that you take away from that class session and permit you to contribute to class discussion.

Additionally, all writing assignments must be **typed, double-spaced, and stapled with your name on each page of the document**. You will need to submit each of your essays as a packet (final essay, draft(s) demonstrating revision and editing, outline and prewriting). Drafts that do not differ significantly from the final essay will not be considered drafts. Effective use of the writing process, specifically revision and editing, must be demonstrated. **Essays will not be accepted without the packet.**

Often, time will be designated for peer review/editing to assist students with the writing process. As such, topics for writing must be appropriate for the college level and academic environment. **Essays discussing illegal behavior and/or sensitive personal material will not be accepted.**

Further, it is imperative that you not fall behind with the written assignments. As such, late assignments are **NOT** permitted. All assignments are due no later than 4:30pm on the due date, and if the assignment is not submitted in class, it must be date/time stamped by the Honors department secretary. Absenteeism does not excuse late papers, and extra credit will not be offered.

C. Expectations

The instructor has certain expectations for your behavior during this semester. Meeting these expectations make for a better learning environment for everyone. Therefore, you are expected to:

- Acquire the materials needed for this class **by the end of the first week.**
- Attend class and participate online on a regular basis.
- Be ready for class by the start of the class time and stay until class is finished.
- When in class, all pagers and cell phones must be turned off and **kept out of sight.**
- Bring student ID, pens, paper and text to class.
- Avoid personal "chit-chat" during lecture and writing time.
- Use computers only for course work during class time.
- Demonstrate personal integrity.
- Be polite to and considerate of your fellow classmates.

V. GRADING

A. Grading Policy

Grades are computed using a point system. The instructor will assign a specific number of points possible for each assignment, and the final grade is based on the total points possible.

Primarily, you will be required to prepare three (3) draft packets resulting in three (3) final essays worth 150 points each. Additionally, each student will prepare an argumentative essay worth 200 points. The Final Portfolio is worth 250 points.

90—100% = A

80—89% = B

70—79% = C

60—69% = D

Below 60% = F

VI. OTHER IMPORTANT POLICIES

A. Taping Policy

It is the opinion of your instructor that taping entire lectures is a poor substitute for good note taking and class participation. However, there are some justifiable reasons for taping a lecture. If you have a reasonable need to tape lectures, please ask for permission.

B. Disability Statement

If you have a disability that may have some impact on your work in this class and for which you may require accommodations, you need to notify the Disability Services and Resource office located in TDS 100. Their phone number is 623.845.3080.

C. Academic Dishonesty

Students are expected to do their own assignments. The instructor is available during office hours, via e-mail or telephone, and during class hours to help students with any problems or difficulties with their assignments.

Plagiarism is the use of material written by someone other than the student and not documented with quotation marks and in-text citations. Plagiarism can also mean handing in a paper written by someone other than the student who hands it in. Students are expected to know what plagiarism is and to avoid it.

Any student who fails to provide appropriate documentation throughout the assignment or who copies a few words without documentation will receive a "0" for that assignment.

Any student who is found to have plagiarized (by using or copying substantial portions of someone's work without documentation, by leaving major paraphrase or summary undocumented, or by having someone else write a substantial portion of an assignment) and knew or should have known of the plagiarism will receive an "F" for the course.

D. Incomplete grades

An "I" grade will be given only for situations involving *serious personal emergency or lengthy personal illness*. An "I" grade will be given only when ALL of the following conditions are met:

1. The student must have completed 3/4 of the course requirements with a passing grade.
2. The student must request an incomplete prior to the last class.
3. A written contract must be filled out and signed indicating what work must be completed and the scheduled completion date. The contract must be filled out and signed no later than the last class session.

It is very important that you read and understand this syllabus as well as other policies (withdrawal dates, fees, etc.) that are in the Glendale Community College course catalog/student handbook.

E. Support services

Writing Center

<http://www.gc.maricopa.edu/English/writingcenter/>

Student Information & Services at GCC

<http://www.gc.maricopa.edu/students/>

Center for Learning

<http://www.gc.maricopa.edu/cfl/>

GCC Library

<http://www.gc.maricopa.edu/lmc/>

Counseling and Career Services

<http://www.gc.maricopa.edu/ccs/>

Financial Aid

<http://www.gc.maricopa.edu/finaid/>

Online Student Services (to check grades, transcripts, etc.)

<http://my.maricopa.edu/student-center/index.php>

GCC Catalogue and Student Handbook

<http://www.gccaz.edu/catalog/>