



New Student System (NSS) Project Meeting Summary

Meeting Name: GCC-SIS College Implementation Committee		Date: Jan. 30, 2006
Meeting Host(s): Mary Lou Massal		Note-Taker: Laura Krueger
Attendees: DeeDee Denslow, Mary Trudeau-Ames, Diana Maalouli, Regis Della-Calce, Matt Ashcraft, Alberto Sanchez, Connie Sherman, Kim Olson, Ruth Kambic, Caron McNichols, Ellen Neel, Theresa Hilding, mark Edgar, James Morris, Mary Lou Massal, CF Jeffrey, Carol Greenwalt		
Meeting Summary		
<p>1. SIS Project Oversight Committee (POG) Update</p> <p>Chuck reported that at the last POG meeting, the group reviewed Oracle 8.9 and compared to the 8.0 version. POG found 8.9 to be more user friendly and more navigable than 8.0. POG has committed to the 8.9 version. The data conversion will continue to 8.0 and when the new consultant is on board, that person will make the conversion to 8.9. It looks like when the go-live time comes, we will go with the 8.9 version.</p> <p>Several concerns and questions were asked.</p> <ul style="list-style-type: none">- When asked about sequel vs. oracle – the consensus appears to be going with Oracle.- Questions asked about the timeline. Daryl will be creating a detailed timeline by the end of February to be shared with the POG. CIT has stated that at least 6 months notice is needed for the go-live date.- Questions were asked about what features of 8.9 as presented in the demo will actually be available to MCCC and how they will be marketed.- Discussed how important it is that Non-Credit be represented in discussions, especially concerning the registration piece.- Questions asked if going to 8.9 will be more of a modification or will it require more training? Theresa thought it would not be much of a leap, training may actually be easier, however, the training materials will need to be modified.- Will need some analysis of the Maricopa “bolt-on” pages.- Input from the colleges is needed when making decisions.- Questions were asked about the HR pieces. They would like to see an HR parallel between the old and new before the go-live.- POG/District feel more short-term consultants may be hired to avoid pitfalls, thus shortening the learning curve.- Discussed need for an organizational chart. Chuck will bring to the next POG meeting. Discussed possible need for a professional project manager with experience implementing large systems to lead the project.- Discussed need for POG to look at each strand of the project. Where are the various groups now? Are they up to speed? Each strand needs to be evaluated.- Question was asked when the colleges would have access to 8.9 so testing can begin. <p>The POG is the voice back to the district. It has representatives from all colleges. Chuck & Connie represent GCC. The POG feels that a high level of trust and absolute honesty, as well as, a need to better communication between all groups will need to be in place as we move forward. Chuck asked that all concerns be documented for accountability purposes.</p>		
<p>2. January 19 Oracle Presentation – Theresa Hilding (see attached notes)</p> <ul style="list-style-type: none">- It was noted that 8.9 includes tools that can be set up to personalize for repetitive tasks. These are stored on the server so user can access “their tools” from any station.- Questions were asked about whether we are purchasing Gradebook or is it included in the 8.9		

package.

- The Financial Aid module is “more robust” and has been enhanced with FFLEP feature.
- Question was asked “What does 8.9 resolve that was an issue with 8.0?”
- Key questions need to be asked to individual user groups.

3. Team Updates

- Non-credit team would like to see someone assigned to oversee the non-credit piece. Suggestion was made to the POG to keep the same person/persons because of their knowledge and history.
- Regis, Caron & Diana will be meeting with other college representations to coordinate calendars for purging, etc. and also to set parameters on purging. The hope is to get a process that is more uniform across Maricopa.

4. Other

- Continue process toward go-live without wasting time
- Continue looking for concerns that need to be brought to the attention of the POG
- Continue to communicate through the distribution lists.

Next Meeting: Monday, February 27, 2006

Decisions Made/Rationale

CONCERNS

The following are current concerns of this group:

- When will the timeline be shared with other groups? How much detail will it have? Concern that training and testing need to be included in the timeline.
- How will the timeline, etc. be marketed? What pieces of 8.9 will be in the purchased package?
- How will Non-Credit be represented now that the current reps are being reassigned?
- What changes will occur with training with 8.9?
- What is the communication between CIT & the POG?
- When POG and/or district are making decision, colleges need to have input on the potential impact of the decisions being made
- Has/Will an Organizational Chart be developed? Who’s responsible for systems, training, etc.? Would be helpful to know who to call.
- Is Gradebook included in version 8.9 package? If included, will it be implemented?

Other (Parking Lot)

Assignments

Task	Assigned to	Due date	Completed

Reference Documents (include location)