

<b>Meeting Name:</b> GCC-SIS College Implementation Committee	<b>Date:</b> March 20, 2006
<b>Meeting Host(s):</b> Mary Lou Massal	<b>Note-Taker:</b> Laura Krueger
<b>Attendees:</b> Mary An Estopeyan, Diana Maalouli, Regis Della-Calce, Ruth Kambic, Kim Olson, Ellen Neel, Caron McNicholas, Mary Lou Massal	
<b>Meeting Summary</b>	
<ol style="list-style-type: none"> <li>1. Approval of February 27, 2006 Meeting Notes. Please review notes sent via email. Let Laura know if there are any corrections.</li>   <li>2. Project Oversight Group (POG) Update <ul style="list-style-type: none"> <li>• Noted the email announcement from Rufus Glasper on 3/8/06 stating the decision to go with the 8.9 version.</li> <li>• POG is holding off decision on Oracle at this point</li> <li>• In order to keep the momentum toward implementation moving forward, POG is working on keeping the timeline short. A high level project plan is being developed.</li> <li>• Decisions will be made at the level closest to the issue. Decisions will be made at functional group, unless the decision will affect other groups, then the CIT will make the decision. Decisions having a more widespread impact will be made by POG and CEC.</li> </ul> </li>   <li>3. March 7, 2006 CIT Manager Meeting Update <ol style="list-style-type: none"> <li>3.1 CIT Membership New members to CIT include: Augustine Erpeling - Paradise Valley Bob Duke – Paradise Valley (Non-Credit) Doriana Williams – Cedar Group</li> <li>3.2 SIS Implementation Project Reviewed handout-“SIS Implementation Project Status – 2/28/06” It was noted that 126 Mods are completed and in production. Everyone is asked to review the handout with their functional group and discuss any issues.</li> <li>3.3 PLT Status Report Will begin meeting the week after CIT</li> <li>3.4 Helpdesk Update RFP software not complete Kelli Jones - appointed as college liaison for Helpdesk on campus</li> <li>3.5 Portal Question has been raised about usage of EASIS portal or 8.9 portal</li> <li>3.6 Other Lot of concern about delay in the project. Tech Leadership Group is looking at how to keep VAX’s up and running. Tech Leadership Group report has been added to the minutes.</li> </ol> </li> </ol>	

The next meeting of CIT will include discussion on:

- Data cleansing
- Update on curriculum
- Update on degree planning
- Pre-registration checks
- VAX's
- Issue on portal and billing
- Update on Alliances

**4. Other Updates and Discussions**

- Discussed timing of go-live date (phase-in or big bang). Phase-in would entail starting with some colleges in July 2007 with every college live by February 2008. General feeling is that early February appears to be the best timing for GCC.
- Noted that 8.9 demo is on the web. Everyone is encouraged to look at the demo.
- Mary Ann E.-Scheduling – currently reviewing class notes. Some data cleansing on facilities.
- Diana M. - Working on data cleansing reports. There is an issue with transfer credits.
- Regis – CFO meeting on Wednesday. There is an issue with the length of the invoice. Suggestion made to discuss at functional level and make a decision about who will make the corrections.
- Functional Groups are encouraged to continue preparing for go-live.
- Issues with course conversions and student conversions.

**Next meeting scheduled for Monday, April 17<sup>th</sup>.**

(Note: additional meetings scheduled for May 15 and June 19)

**Other (Parking Lot)**

**Assignments**

Task	Assigned to	Due date	Completed

**Reference Documents (include location)**

Documents distributed include:

*SIS Implementation Project Status – 2/28/06*

*Final Decision Criteria*