

John C. Lincoln Health Network

Nursing Work/Study Educational Assistance Program

John C. Lincoln (JCL) is committed to increasing the nursing workforce by supporting work/study educational assistance to nursing students enrolled in a nursing program in Maricopa Community Colleges, Arizona State University, University of Arizona, or other approved schools.

Eligibility:

The student must be enrolled as a full time or part time student pursuing an A.D.N. or B.S.N. in the nursing program of one of the approved schools listed above. All pre-requisites for the program should be completed and the individual has been accepted into the nursing program to be eligible for this educational assistance.

The student must maintain at least a 2.5 GPA and be considered a student in good standing at the college.

The student must complete a work/study educational assistance application and this has to be approved by your Director and Human Resources.

The student must be employed as a full time or part time employee at JCL North Mountain Hospital, JCL Deer Valley Hospital, Bryans Extended Care Center, JCL Physician Network Development, or any of the Desert Mission facilities. The student must work a minimum of 24 hours per every 2-week pay period or 48 hours per month. The student shall be paid for this time as a full or part time employee.

Application Process:

The student/employee must complete the JCL Work/Study educational assistance application.

The student must provide proof of acceptance in a nursing program in good standing from the college or university.

Evidence of enrollment and school expenses must be presented. All tuition payments will be made to the school by John C. Lincoln (or in approved circumstances where the employee already made the tuition payment, reimbursement will be made to the employee). Expenses covered under this plan are tuition, books, and lab or class fees (not including parking, or athletic fees).

Program Award:

The student/employee approved for this educational assistance will receive up to \$2,000 per semester for tuition, books, and fees to attend school (see above).

The student must re-apply each semester for additional work/study educational assistance up to \$2,000 each semester and must provide proof of grades and enrollment in good standing. A 2.5 GPA is required to receive continued funds.

A maximum of \$8,000 can be received under this program for any individual.

Employment Commitment:

All students under this program will be required to work for one of the JCL facilities in the capacity of a full time Registered Nurse (minimum of 30 hours per week) for one-year for each semester educational assistance is offered, but no more than a two-year commitment for any individual. The commitment time begins once the nurse has been transferred from a Graduate Nurse to a Registered Nurse (received license and successfully completes new grad orientation).

Any individual who accepts this work/study educational assistance but does not meet or continue to meet the terms of the educational assistance agreement will be asked to return any educational assistance money full. This includes, but is not limited to:

- failure to maintain a 2.5 grade point average
- failure to work a minimum of 24 hours every two weeks or 48 hours each month (unless time off is granted by the Director)
- failure to stay employed in good standing at JCL (resignation or termination due to disciplinary action)
- failure to maintain eligibility in the nursing program
- failure to accept a Registered Nurse position offer from JCL upon graduation
- failure to stay at JCL for the committed amount of time

You will not be required to pay back the educational assistance if: (1) JCL fails to offer you a position as a Registered Nurse upon graduation; (2) if your employment is ended for reasons other than cause.

John C. Lincoln Health Network

Nursing Work/Study Educational Assistance Application

Name: _____

Date: _____

Address: _____

Home Phone: _____

Message Phone: _____

Social Security Number: _____

Date of Birth: _____

Please answer the following questions by typing and attaching your answers to this application.

1. Education Completed

School	Address	Year Graduated and Degree Received
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. College in which you are presently enrolled or plan to enroll:

School	Address	Expected Date of Graduation
_____	_____	_____

3. Please attach all required transcripts and a letter of verification of enrollment.

4. Please attach financial statements of tuition owed or paid. Include also any documentation for lab or classroom fees, and textbook expenses.

I agree that if approved to receive JCL Work/Study Nursing Educational Assistance, I will abide by the terms of this Work/Study Nursing Educational Assistance plan and commit to work for John C. Lincoln North Mountain Hospital, John C. Lincoln Deer Valley Hospital, or Bryans Extended Care Center for a period of 1-2 years (depending on how many semesters I received educational assistance. I understand that the commitment time begins when I am transferred from Graduate Nurse status to Registered Nurse upon receiving my nurse license and passing new employee 90-day orientation.

Print Name: _____ **Date:** _____

Signature: _____

Human Resources Department: _____

Return this application and all attachments to:

John C. Lincoln
Human Resources Department
250 east Dunlap Avenue
Phoenix, AZ 85020
602-870-6066