

Glendale Community College Faculty Senate
2008-2009
Meeting of December 11, 2008, 2:30 p.m., O5-142
Approved Minutes

(Please note: General interest issues or meeting and notifications are listed below in **bold** to allow them to be located more easily.)

I. General

A. Call to Order

1. A quorum being present, President Jim Reed called the meeting to order at 2:30 p.m. in the SU 104BC Conference Room. Senators present included Vice President Gay Garesché, Executive Councilor at Large Johnnie C. May, Doug Brenner, Ruth Callahan, Phil Fernandez, Fernando Garcia, Mary Harris, Susan P. High, Elizabeth Jacobs, Steve Kadel, Connie LaBuhn, Julie B. Morrison, Michelle Parker, and Laura Schuett.

B. Introduction of Guests

1. Guests included but not limited to: Lyle Walcott.

II. College Plan Chair/OPD Language

- A. VP Garesché and Senators Gergus and Fernandez served as the Faculty Senate subcommittee to develop language outlining the roles and responsibilities of Department/Division Chairs and Occupational Program Directors, which is to be added to the College Plan.
- B. The committee presented the new language and discussion ensued to finalize the wording.
- C. Senator May moved that the discussed language be approved. Senator Parker seconded the motion. The motion passed unanimously.
- D. The new language will be submitted to President Green for approval.
- E. The Senate approved the following language:

The Occupational Program Director shall be a full time, residential faculty member, who is qualified to teach courses in that occupational program, and whose duties involve primary responsibility for the occupational program; including organization, administration, periodic review, continued development, and general quality and effectiveness. The Occupational Program Director assumes a leadership role with respect to the program, including implementation and oversight of mandated program advisory boards and accreditation and review processes, where applicable. The Occupational Program Director will report to the appropriate department chair.

III. Sense of the Senate

- A. VP Garesché and Senators Brenner and Callahan proposed revised language for the Sense of the Senate document.
- B. Discussion ensued among Senators about the topics and wording to be included in this document, and about the appropriate timing to present it to the Administration.
- C. Senator Harris moved that the Senate continue its discussions on the Sense of the Senate at its January meeting. VP Garesché seconded the motion. The motion passed unanimously.

IV. Approval of Minutes

- A. VP Garesché moved for the approval of the Senate minutes from the October 23, 2008, meeting. Senator Parker seconded the motion. Following discussion of minor revisions, the minutes were unanimously approved.

V. Treasurer's Report

- A. It was moved and seconded that the Senate approve the expenditure of \$153 spent by President Reed to photocopy the Climate Study Report for all Senate members. The motion was unanimously approved.

VI. The Senate adjourned at 4:00 p.m. The next meeting will be on January 22, 2009, at 2:30 p.m. in SU104BC.