



## IMPORTANT DATES:

September 7, 2009	Labor Day
Nov 11, 2009	Veteran's Day
Nov 18, 2009	Who Am I? paper due
Nov 25, 2009	Stratification paper due
November 26-29, 2009	Thanksgiving
December 14, 2009	Final Exam 10am

**COURSE OUTLINE:** Progress of our class may affect the course calendar, but I will give you specific dates and reading assignments for each unit.

- I. Section 1: Basic Foundations  
Chapters: 1, 2, and sections of 15
- II. Section 2: Social Stratification  
Chapters: 10, 11, 12, 13,
- III. Section 3: Society and Social Institutions  
Chapters: 3, 4, 5, 6
- IV. Other chapters/sections are incorporated throughout the course.

**CLASS ATMOSPHERE:** Learning should be fun and involve all class members. Toward that goal, all of us will respect the following guidelines, especially important given the nature of this course:

1. Courtesy and Feedback.
  - a. Everyone is entitled to opinions that are supportable and honest, and these opinions **MUST** be respected by each of us. You may question what is being said; however, at no time, will you attack the person. We will discuss appropriate feedback early in the semester. You will have an opportunity to present your perspective.
  - b. Only one person should be talking at one time; more than one person speaking at a time is disconcerting and disrespectful. "Side-bars" (individual comments/discussions, while someone has the "floor") will not be tolerated. I understand there will be times when you want to discuss the topic at hand with another class member; however, it is inappropriate behavior. Each student will be afforded an opportunity to present his/her comments/opinions. Therefore, please give the current speaker the same courtesies you desire when it is your turn to speak.
  - c. Please raise your hand, when you wish to speak. I will call on students in the order in which I see hands.
  - d. Please keep the above courtesies in mind throughout the semester.
2. Electronic Courtesy. Please be considerate of your classmates and the instructor; it is quite disturbing to have an electronic device activate during class. Please have all electronic devices turned-off or placed in the vibrate mode, and stored in a book bag, purse, or other location where the item cannot be seen, during class. Repeated violations may result in the student being required to leave class and receive an unexcused absence for that class. (See me if there are extenuating/emergency situations that may, on an exceptional basis, necessitate you needing to leave a specific device on.)

3. During class, please refrain from engaging in the following, or similar activities:
  - a. Sharpening pencils.
  - b. Disposing of trash.
  - c. Eating and gum chewing.
  - d. Putting on make-up, combing hair, etc.
  - e. Sleeping, reading or doing other unrelated class activities.

### **ATTENDANCE POLICY:**

I recognize that you have multiple responsibilities in your life; consequently, I do not put you in a position of justifying a class absence. However, because there is no alternate means for securing much of the information presented in class, a basic requirement is to come to class.

Because you need to be present to learn the concepts introduced in this course (and for me to certify you have mastered the materials), attendance and class participation influence your final grade.

### Absences

1. General Absences. A combined total of three (3) hours of class (leaving early or missing entire classes) from unexcused absences, may be accrued without penalty. Points will be deducted at a rate of two (2) points per unexcused absence after that. **Excessive absences may result in withdrawal from the course.**

2. Excused absences. Contact me regarding emergencies and to arrange excused absences when you know you need to be absent from class.

3. Official Absences. (Student Life release forms for sports, performances, etc.) GCC's policy for official absences is that you notify the instructor in advance to arrange for make-up work.

It is your responsibility to keep me informed. If possible, contact me in advance of any absence. I generally call you if you miss two successive classes and will try to help you arrange to make-up classes, without forfeiting the class.

- Absences do not excuse you from completing assignments on time or being prepared for classes or examinations. By the way, I can not replay the class for you when you come by my office; be sure to make contact with a classmate for notes or other information.

### Being Late

I understand, occasionally, there are circumstances beyond your control that will cause you to be late. Should you need to be late, please enter unobtrusively and see me after class. **Failure to see me after class, will result in an unexcused absence being recorded.**

I will begin class on time and expect you to be present. **If you have a continuing conflict that means you will be late to class** (for example, job schedule/location), **let me know!**

### **TESTING AND GRADING (EVALUATION PROCEDURES):**

1. Exams. (100 points each; 300 points total) There will be three (3) exams covering the textbook, lectures and class discussions. Exams will be composed of any combination of multiple choice, fill-in the blank, true and false, matching and short answer/essay. **(NOTE: STUDENTS MUST BRING A SCANTRON and NUMBER 2 PENCIL TO CLASS FOR EXAMS.)**

Make-up exams. See me to schedule a make-up exam. Make-up exams may be structured differently than regular exams (short answer/essay). (Under extenuating circumstances, exceptions may be granted by the instructor.)

2. Course Projects. There will be two (2) major projects assigned. (100 points each; 200 points total)
  - a. These projects are designed for you to demonstrate your understanding and ability to apply the material you have learned from readings, class discussions, lectures and your own research. This is your opportunity to demonstrate your creativity – each final project represents you and your learning in this course.
  - b. Projects are due at the beginning of class on the due date. Projects **turned-in late** may have five (5) points deducted per class period they are late. If you are unable to meet a project deadline, see me to discuss your specific situation, before the due date, whenever possible.
  - c. These papers will: require some degree of formal and/or informal research; range in length up to ten (10) pages; be typed, double spaced; use a font size of either 10 or 12; have a complete title page; and be stapled. (Do not use plastic holders, paper clips, etc.)
  - d. Projects will be graded on content (research and thoroughness) **and** on style (clarity of writing and format).
  - e. Projects are:
    - (1) Who Am I, Sociologically? due on **November 18, 2009**. (100 points)
    - (2) Stratification due **November 25, 2009**. (100 points)
  - f. Specific options and guidelines for the projects will be provided separately.
3. Textbook Evaluation: (25 points possible) Each student will complete a comprehensive textbook evaluation (form and guidelines provided separately) and return the textbook.
4. Individual/Group Presentations/Projects. (Point values and total points available will vary.) Various projects requiring individual/group discussions/research/presentations/etc. during/outside of class may be assigned during the semester. Point values will be determined by the degree of effort required.
5. Quizzes (Point values vary, but will not exceed 10% of course total.) There may be announced/unannounced quizzes. There will be **NO MAKE-UP QUIZZES**.
6. Class Participation. (50 points) Your interaction during class is vital to the success of this class. Therefore, being prepared (at a minimum having read the material under discussion) and actively contributing to the topic is expected. Please feel free to ask any question(s) you may have; I almost guarantee other students have the same or similar questions. Be respectful of others and remember every student has a right to be heard. Please do not comment, merely to comment; make your questions/comments relevant.
7. Extra Credit. (Point values and total points available will vary.) There may be short, special or extra credit assignments given. **These assignments will NOT be accepted LATE.**
8. Completed Work. Written assignments and test scantrons will be returned to you. I will bring materials to class one time after I originally return them. After that, it is your responsibility to get them from me in my office. (Under extenuating circumstances you may request an alternative arrangement.) It is your responsibility to maintain these works until you receive and agree with your final grade. Only by retaining your works, will you be able to contest the grades I have recorded. **Therefore, ensure you properly secure your works.**

Grading Scale:

- A - 90% and above of all possible points
- B - 80-89% of all possible points
- C - 70-79% of all possible points
- D - 60-69% of all possible points
- F - 59% or less of all possible points

**AUDIO TAPING:** Due to the course content and expectation of student interaction, audio taping of this class is prohibited, unless specific permission is requested and granted, prior to taping. All students must be aware, in advance, that someone wants to tape a session. Any tapes are for personal study only.

**SPECIAL NEEDS/DISABILITIES:** If you have special needs that may have some impact on your work in this class and for which you may require accommodations, you need to notify the Disability Services and Resources Center located in TDS 118. Their phone number is 623-845-3080.

**STUDENT WITHDRAWAL:** EACH STUDENT IS RESPONSIBLE FOR WITHDRAWING IN ACCORDANCE WITH THE GUIDELINES SET FORTH IN THE GCC STUDENT HANDBOOK. IF YOU DO NOT WITHDRAW OFFICIALLY, IT CAN RESULT IN A LETTER GRADE IN THIS COURSE.

**STUDENT POLICIES/COLLEGE INFORMATION:** College academic policies, Student Life policies, course schedules, calendars, and other information are available at the GCC website: <http://www.gc.maricopa.edu>

**STUDENT CONCERNS:** You have the right to expect that I am punctual, prepared, and courteous to you as an adult. I have the right to expect that you are also punctual, prepared, and courteous.

If at any time during the semester you have concerns about my policies, teaching philosophy, or professionalism, please feel free to talk to me. I promise I will be receptive, whether or not we ultimately agree. If you are dissatisfied with our discussion, you can follow the procedures outlined in the current GCC Student Handbook.

Additionally, please feel comfortable talking with me about topics of interest/concern to you, during my office hours or at any mutually agreed upon time.

**COURSE CONTENT**

Course content may vary from this outline to meet the needs of this particular group. This syllabus is as complete and accurate as possible. However, I recognize that unusual circumstances might result in a scheduling change or replacement of one assignment by another. While there will be no major changes in the course requirements or policies, I reserve the right to modify the syllabus as necessary. Students will be notified of any changes.

## SYLLABUS ACKNOWLEDGEMENT RECEIPT

(Personal contact information provided here is used only if I need to contact you, for example, should you leave personal items in the classroom or miss classes.)

Please PRINT.

NAME: \_\_\_\_\_

Current Phone(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

Course/Section: \_\_\_\_\_

Day(s)/Time: \_\_\_\_\_

I have received a copy of the course syllabus for this class. I have read it and understand the course content, class procedures and what is expected of me to earn credit with a specific grade in this class.

Student Signature

Date

PRINTED NAME

Use the space below to identify any necessary physical accommodation or special circumstance I should know about.

### SOC 101: CALENDER/ FALL 2009

This is flexible, permitting more in depth discussions on topics of interest, while reducing time on topics less interesting. Hence, class involvement, etc. determines schedule progression.

#### DAY/DATE:

Mon/Aug24

Wed/Aug 26

Mon/Aug 31

Wed/Sep 2

**Mon/Sep 7**

Wed/Sep 9

Mon/Sep 14

Wed/Sep 16

Mon/Sep 21

Wed/Sep 23

Mon/Sep 28

Wed/Sep 30

Mon/Oct 5

Wed/Oct 7

Mon/Oct 12

Wed/Oct 14

Mon/Oct 19

Wed/Oct 21

Mon/Oct 26

Wed/Oct 28

Mon/Nov 2

Wed/Nov 4

Mon/Nov 9

**Wed/Nov 11**

Mon/Nov 16

Wed/Nov 18

Mon/Nov 23

Wed/Nov 25

Mon/Nov 30

Wed/Dec 2

Mon/Dec 7

Wed/Dec 9

**Mon/Dec 14**

#### ACTIVITY:

Introductions/ground rules/Ch1

Chapter 1

Chapter 1

Chapters 1/2

**Labor Day**

Chapter 2

Chapter 2

Chapters 2/15

Chapter 15

Chapter 15/test prep

FILM/Chapter 10

**TEST 1**

Test Critique/Chapter 10

Chapter 10

Chapter 13

Chapter 13

Chapters 13/12

Chapter 12

Chapter11

Chapter 11/test prep

Chapter 3

**TEST 2**

Test critique/Chapter 3

**Veteran's Day**

Chapters 3

Chapter 3/4 (**Who Am I? due**)

Chapter 4

Chapter 5(**Strat due**)

Chapter 5

Chapters 5/6

Chapter 6

Chapter 6/(Test Prep)

**FINAL – TEST 3**