

Admissions and Registration

Proof of Residency

When a student's residency is questioned, the following proof will be required:

A. In-State Residency

1. An affidavit signed by the student must be filed with the person responsible for verifying residency.
2. Any of the following may be used in determining a student's domicile in Arizona:
 - a. Income tax report
 - b. Voter registration
 - c. Automobile registration
 - d. Driver's license
 - e. Place of graduation from high school
 - f. Source of financial support
 - g. Dependency as indicated on federal income tax return
 - h. Ownership of real property
 - i. Notarized statement of landlord and/or employer
 - j. Bank accounts
 - k. Other relevant information

B. County Residency

1. An affidavit signed by the student must be filed with the person responsible for verifying domicile to prove continuous residency in a county for fifty (50) days, and
2. Any of the following may be used to determine a student's county residency:
 - a. Notarized statements of landlord and/or employer
 - b. County voter registration
 - c. Source of financial support
 - d. Place of graduation from high school
 - e. Ownership of real property
 - f. Bank accounts
 - g. Other relevant information

Tuition and Fees Policy

Tuition and fees are public monies within the jurisdiction and responsibility of the Maricopa Community Colleges Governing Board under the laws and regulations of the State of Arizona and must be administered by the Governing Board. The Governing Board reserves the right to change tuition and fee charges when necessary without notice.

Students attending more than one Maricopa Community College will be assessed fees for their enrollment at each of the Maricopa Community colleges/centers. (Students who are considered to be out-of-state residents for tuition and fees purposes should refer to the Concurrent Enrollment in Arizona Public Institutions of Higher Education policy under the Registration section of this publication.)

All tuition, fees, assessments and deposits must be paid at the time of registration or by the specified deadline date and in accordance with the fee schedule approved by the State Board of Directors for Community Colleges of Arizona. Enrollment is not complete until tuition and fees are paid.

Tuition and Fees Schedule

(effective July 1, 2002 for Fall, Spring and Summer Sessions - **Subject to State Board Approval**)

The following is a tuition and fees schedule for 2002-2003 and is provided for reference. **These tuition and fees are subject to change.** Consult the college's Office of Admissions and Records for fees in effect at the time you intend to register.

Registration Fee: **\$5.00**
per student, per semester

County Resident Rate: **\$46.00**
per credit hour
The \$46 per credit hour includes General Tuition of \$33.50 plus Activity Fee of \$12.50.

Out-of-State/Out-of-County* Unclassified Rate: **\$71.00**
per credit hour
Applies to students enrolled in fewer than 7 credit hours system-wide. The \$71 per credit hour includes Unclassified Student Surcharge of \$25.00 plus General Tuition of \$33.50 plus Activity Fee of \$12.50.

Out-of-County Resident Rate: **\$207.00**
per credit hour
Applies to students enrolled in 7 or more credit hours system-wide. The \$207 per credit hour rate includes Out-of-County Surcharge of \$161.00 (applies only to counties with no community college) plus General Tuition of \$33.50 plus Activity Fee of \$12.50.

Out-of-State* Resident Rate: **\$211.00**
per credit hour
Applies to students enrolled in 7 or more credit hours system-wide. Includes F-1 Non-immigrant students. The \$211 per credit hour rate includes Out-of-State Surcharge of \$165.00 plus General Tuition of \$33.50 plus Activity Fees of \$12.50.

Out-of-State WUE Program* Rate: **\$69.00**
per credit hour
Applies to students participating in Western Undergraduate Exchange Program (WUE) (any number of credit hours). The \$69 per credit hour rate includes WUE Out-of-State Surcharge of \$23.00 plus General Tuition of \$33.50 plus Activity Fee of \$12.50.

Audit Fee - County Resident Rate: **\$71.00**
per credit hour
The \$71 per credit hour rate includes Audit Fee Surcharge of \$25.00 plus General Tuition of \$33.50 plus Activity Fee of \$12.50.

Corporate Tuition - Out-of-State* Rate: **\$122.00**
per credit hour
Applies to out-of-state employees of companies in training contracts with Maricopa (any number of credit hours). The \$122 per credit hour rate includes Out-of-State Surcharge of \$76.00 plus General Tuition of \$33.50 plus Activity Fee of \$12.50.

Distance Learning - Out-of-State* Rate: **\$125.00**
per credit hour
Applies to courses offered out of state, including distance learning, to non-resident, out-of-state students. Total tuition per credit hour \$125.

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Skill Center Tuition Rates:

Hourly Tuition **\$3.50**

Students from the following counties are considered out-of-county and should check with their local County Board of Supervisors about out-of-county tuition and fee payments:

Apache	Gila
Greenlee	Santa Cruz

Students from any other county in Arizona are considered in-county due to a reciprocal arrangement with that county.

* According to Arizona Revised Statute, 15-1802F, "A person who is a member of an Indian tribe recognized by the US Department of the Interior whose reservation lies in this state and extends into another state and who is a resident of the reservation is entitled to classification as an in-state student." Therefore, unclassified and out-of-state surcharges do not apply to such students.

Tuition and Fee Chart

Rate chart does not include the \$5 registration fee and applicable course fees.

<u>State</u>	<u>Distance & Out-of-</u>			
<u>Credits</u>	<u>In County</u>	<u>Out-of-County</u>	<u>Out-of-State</u>	<u>Outside AZ</u>
1	\$46.00	\$71.00	\$71.00	\$125.00
2	\$92.00	\$142.00	\$142.00	\$250.00
3	\$138.00	\$213.00	\$213.00	\$375.00
4	\$184.00	\$284.00	\$284.00	\$500.00
5	\$230.00	\$355.00	\$355.00	\$625.00
6	\$276.00	\$426.00	\$426.00	\$750.00
7	\$322.00	\$1449.00	\$1477.00	\$875.00
8	\$368.00	\$1656.00	\$1688.00	\$1000.00
9	\$414.00	\$1863.00	\$1899.00	\$1125.00
10	\$460.00	\$2070.00	\$2110.00	\$1250.00
11	\$506.00	\$2277.00	\$2321.00	\$1375.00
12	\$552.00	\$2484.00	\$2532.00	\$1500.00
13	\$598.00	\$2691.00	\$2743.00	\$1625.00
14	\$644.00	\$2898.00	\$2954.00	\$1750.00
15	\$690.00	\$3105.00	\$3165.00	\$1875.00
16	\$736.00	\$3312.00	\$3376.00	\$2000.00
17	\$782.00	\$3519.00	\$3587.00	\$2125.00
18	\$828.00	\$3726.00	\$3798.00	\$2250.00

19 or more, multiply tuition and fee rate times the total credit hours.

Special and College Specific Fees

The following fees are in addition to applicable tuition and fees:

Check Returned from Bank	\$15.00
Child Care Fees — per hour	\$1.75
For each 15 minutes of late pick-up	\$6.00
Course Materials Fees	actual cost
Credit by Evaluation/Examination — per credit hour (excludes HCIES courses)	
• Regular Rate	\$33.50
• Contract Testing Rate	\$16.75
Distance Learning Fees	actual cost
Emergency Medical Technology (EMT)	
• Actual cost, not to exceed	\$400.00
Excessive Laboratory Breakage	actual cost
Field Studies	actual cost
Field Trips & Out-of-County/	
Out-of-County Tours (Special assessment directly related to actual cost of trip or tour)	actual cost
Fitness Center	\$20.00
GED First Test	up to \$75.00
GED Test repeat — per section	\$10.00
General Laboratory & Course Fees	not to exceed \$25.00
Graduation Fees:	
• Application/Recording/Issuance Fee ó Degrees/Certificates - 25 or more credits ó non refundable	\$5.00
• Commencement Fee ó One time fee refundable up to 2 weeks prior to graduation	\$10.00
HCIES Skills Demonstration Assessment Fee	actual cost
Library Fines - lost materials	(List price) + \$5.00
Parking Fines:	
(All fines are doubled if not paid within 15 working days.)	
• Displaying an altered or substituted permit	\$50.00
• Failure to register a vehicle and display a parking permit	\$30.00
• Falsifying information on vehicle registration application	\$50.00
• Improperly displaying a parking permit	\$5.00
• Obstructing a properly parked/moving vehicle	\$5.00
• Parking in an unauthorized parking area	\$15.00
• Parking by a college employee or student in a visitor area	\$5.00
• Parking in a Fire Lane	\$50.00
• Parking on or blocking a pedestrian path	\$5.00
• Parking outside stall lines	\$5.00
• Parking beyond posted time limit	\$5.00
• Parking in an undesignated, restricted, or unauthorized off-pavement area	\$5.00
• Removing a barricade or failure to obey vehicle control device	\$15.00
• Violating disabled parking stall or access	\$50.00
PED Special Course Fee	actual cost
Private Music Lessons:	
Music Majors	
• First 1/2 hr. per wk/per semester	\$0.00
• Each additional 1/2 hr per wk/per semester	\$90.00
Non-Music Majors	
• First 1/2 hr per wk/per semester	\$280.00
• Each additional 1/2 hr per wk/per semester	\$280.00
Registration Processing Fee — (charged at the college of first registration, if at more than one)	
Credit classes only per Student/Semester ó refundable only if student qualifies for 100% refund ó see refund schedule	\$5.00
Transcript Fee	\$5.00

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College Specific Fees — not inclusive:

Anthropology Field School Fee	
ASB 231 o non-refundable	\$80.00
Auto Body Fees	
AUT 121AA, AUT 122AA	\$65.00
The following apply in addition to regular lab fees:	
AUT 270AA, additional fees for AUT 103 AB	\$95.00
AUT 270AA, additional fees for AUT 107AC	\$65.00
AUT 270AA, additional fees for AUT 108AB	\$95.00
AUT 270AA, additional fees for AUT 109AC	\$95.00
Field Trips & Out-of-County/Country Tours	actual cost
(Special assessment directly related to actual cost of trip or tour.)	
Fire Science (FSC102 - Fire Ops I)	\$250.00
Mathematics MAT 092, 122, 151	actual cost
Nursing (NUR 180, 181, 280, 281)	\$30.00
Peace Officer Certification:	
AJS 102 - Peace Office Certification I	\$150.00
AJS 140	\$35.00
AJS 153	\$35.00
AJS 202 - Peace Officer Certification II	\$100.00
AJS 286 - AZ Post Notebook & Targets	\$50.00
AJS 287	\$35.00
AJS 289	\$35.00
Tractor-Trailer Driving	
TTD103AA	\$1990.00

Students may incur expenses beyond the established fees in certain courses.

Non-Credit Courses/Seminars/Workshops/Community Services:

Fees for these courses are determined by the length and type of each course and will cover total costs.

Student Financial Assistance

The Maricopa Community Colleges provide students financial assistance to enable access to higher education. Student financial assistance shall be awarded on the basis of demonstrated financial need except where funds are specified for recognition of special talents and achievements.

How to Apply for Federal Financial Aid

New students must complete the Free Application for Federal Student Aid (FAFSA) or FAFSA on the Web at <http://www.fafsa.ed.gov/>. Each academic year, continuing students must reapply by completing a FAFSA, Renewal FAFSA, or FAFSA on the Web. Scholarships require separate applications. Specific information regarding financial assistance, including application deadlines or priority dates, may be obtained from the college Office of Student Financial Aid.

Types of Aid

Grants, loans, student employment, and scholarship funds may be available from federal, state, and/or private sources.

Distribution of Aid

Criteria by which aid is distributed among eligible financial aid applicants are available on request at the college Office of Student Financial Aid.

Rights and Responsibilities

Students should read all information provided in the process of applying for federal financial aid in order to gain a greater knowledge of all the rights as well as responsibilities involved in receiving that assistance.

Satisfactory Academic Progress

Specific requirements for academic progress for financial aid recipients are applied differently than scholastic standards. In addition to scholastic standards which are explained elsewhere in this catalog, financial aid recipients are also subject to the following Standards of Satisfactory Academic Progress. Specific information is available at the college Office of Student Financial Aid.

Standards of Satisfactory Academic Progress (SAP) for Financial Aid Eligibility

Federal regulations (CFR 668.32(f) and 668.34) require a student to move toward the completion of a degree or certificate within an eligible program when receiving financial aid. Specific requirements for academic progress for financial aid recipients are applied differently than Scholastic Standards. Federal regulations state that Academic Progress Standards must include a review of all periods of enrollment, regardless of whether or not aid was received. The student must meet the following minimum standards in order to receive financial aid.

I. Evaluation of Financial Aid Eligibility

- Standards of Satisfactory Academic Progress (**SAP**) are applied once per year, beginning on or about June 1st to determine the eligibility for the following academic year.
- The evaluation period will be based on attendance in the immediate prior Spring, Fall, Summer term (example: for 2001-2002 academic year, academic progress will be evaluated on Spring 2001, Fall 2000, and Summer 2000).
- Credits evaluated will include credits attempted at the evaluating school and courses funded through consortium agreement.
- Students who do not meet the SAP will be notified. The student may follow the appeal process or the reinstatement procedures as outlined in V and VI.

II. Eligibility

- Students must meet the following criteria:
 - Students who have attempted at least 6 credit hours in the last evaluation period must complete with a passing grade 2/3 of all credits attempted within that evaluation period, **OR**
 - Students who have **NOT** attempted at least 6 credit hours in the last evaluation period must complete with passing grades 2/3 of **ALL** credits attempted.

AND

- All students must meet the following minimum credit hour/cumulative GPA requirement

<u>Credits Attempted*</u>	<u>Min GPA</u>
12-15	1.60
16-30	1.75
31-45	1.90
46 +	2.00

*for which grade points are computed.

Note: Grades of F,I,N,W,X,Y,Z, and courses not yet graded are considered attempted but not meeting progress standards for the purposes of financial aid.