

**Advisor**

A resource person able to help you plan your course of study and select appropriate courses. Also called program advisors or academic advisors.

**Arizona General Education Curriculum**

The Arizona General Education Curriculum (AGEC) is a 35 semester credit block of lower division general education courses for Arizona community college students transferring to public universities. The AGECE will transfer as a block to any Arizona public university without loss of credit and will fulfill all lower division general education requirements for the majors with which they articulate.

**Associate Degree**

A degree awarded for the completion of a minimum of 60 credits selected to meet specific requirements. The Associate in Arts (AA), Associate in Arts in Elementary Education (AAEE), Associate in Business (ABus) and Associate in Science (AS) emphasizes courses for transfer to four-year schools, the Associate of General Studies (AGS) allows more flexibility in course selection, and the Associate of Applied Science (AAS) emphasizes a particular occupational field.

**Associate in Transfer Partnership (ATP)**

The Associate in Transfer Partnership (ATP) is designed for students transferring to public and private colleges and universities. This degree is specifically developed for students who have a identified major and have selected the baccalaureate degree granting institution to which they intend to transfer.

**Audit**

To take a class for no credit. There are additional charges for auditing, see Tuition and Fee chart.

**Bachelor's Degree**

A degree awarded by a four-year college. The B.A. or B.S. requires approximately 120 credits.

**Catalog**

The annual publication which explains college policies, procedures, and programs, including course descriptions.

**Counselor**

A faculty member available to help you with personal, career, or school related concerns.

**Credit Hour**

The numerical unit of college credits earned for the satisfactory completion of a specific course. Also referred to as semester hours or units (e.g., 3 credit hours.)

**Cumulative Grade Point Average (GPA)**

This is a measure of student academic proficiency. It is calculated by multiplying each course credit hours by the points awarded for the grade earned. The sum is then divided by the total number of credit hours attempted.

**Electives**

Courses a student can select in order to complete a program of study, sometimes with restrictions.

**Federal Work Study**

A form of financial aid based on need which provides the student with paid employment while in school.

**Grant**

Student financial aid based on need. Grants do not have to be repaid.

**Lower Division**

First and second year college courses.

**Prerequisite**

Specified conditions, requirements, or courses that must be completed before enrolling in a class.

**Required Course**

A course needed to complete a certificate or degree program.

**Schedule Adjustment**

The period during which you can make changes in your schedule without penalty. The Schedule Adjustment period varies with the length of class.

**Scholarship**

Student financial aid based on academic achievement, need, or a combination of factors. Scholarships do not have to be repaid.

**Semester**

Traditionally half an academic year, about 16 weeks in length. Fall semester begins in August and Spring semester begins in January.

**Syllabus**

A course outline and information on classroom policies, test, dates and materials to be used in a class, usually given to students by the instructor at the first class meeting.

**Transcript**

A record of a student's course work and grades.

**Transfer Credit**

Credit earned at another college applied to a Glendale Community College program or credit earned at Glendale Community College to be applied to another college or university.

**Upper Division**

Courses usually taken during junior and senior years offered at four-year institutions.